



PROSPECTUS

2022-23



GOVT. ARYA DEGREE COLLEGE NURPUR

DISTT. KANGRA, HIMACHAL PRADESH-176202

(Recognized under section 2(f) and 12(B) of the UGC Act 1956)

Affiliated to **Sardar Patel University Mandi and HPU Shimla (H. P.)**

Phone No. 01893-220145, 221145

Website: <http://govtcollegenurpur.in/>

Email-ID: gcnurpur-hp@nic.in

Online Admission link will be <http://admission.govtcollegenurpur.in/>

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Keep the college campus clean.

Do not litter in college campus.

Smoking, drinking and drugs are strictly prohibited here

Say no to polythene bags

Swami Vivekananda has said **"All the wealth of the world cannot help one little Indian village if the people are not taught to help themselves. Our work should be mainly educational, both moral and intellectual."**



Dear Students,

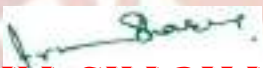
In today's milieu the role of College education is not only to pursue academic excellence but also to motivate and empower its students to be lifelong learners, critical thinkers and productive members of the nation. Through this message I would like to extend a very warm welcome to our dear students. I would urge the students to inculcate the best of values and concentrate on their academics and their overall development.

Our college strives to create a student centric environment. We provide a platform for them to think, express and exhibit their skills. Every human being is a dreamer but those who follow their dreams religiously achieve them. So dear students put your best foot forward, groom yourself to face challenges of tomorrow and be socially relevant.

I would like to pay my heart-felt gratitude to all the parents of students who have shown their commitment and zeal to send their wards to attain higher education. I appeal all the students to maintain decorum and discipline in the institution. I assure all the students that best facilities will be provided to them. The Society has lot of expectations from you so let them feel proud on you through your positive deeds.

God bless you for your ventures in life and I wish you all the best for journey ahead. Again, from the core of my heart, God bless you with great success in life.

Jai Hind!


DR. ARUNA SHARMA

About The Institution

Govt. Arya Degree College, Nurpur, recognized under section 2(f) and 12(B) of the UGC Act 1956 is a constituent college of Himachal Pradesh University, Shimla established as Arya College for girls in June, 1978 with a meager strength of 20 girls. The institution was started in the sacred memory of Swami Dayanand Saraswati whose name stands among the greatest social and religious reformers of modern India, who propounded that knowledge should be imparted without prejudice of caste, creed and sex and that the basic purpose of propagating real education is to inculcate love for Indian cultural ethics in consonance with the Vedic ideas of universal brotherhood.

The Arya College for girls was taken over by the Govt. of Himachal Pradesh on 25th June, 2002 as a co-educational institution and named as **Govt. Arya Degree College, Nurpur** with only Humanities. But, from the academic session 2009-10, this institution also started Science (Medical & Non- Medical) and commerce classes thereby fulfilling the long-standing demand and aspirations of the people of this area.

The University Grants Commission launched an employment-oriented scheme on skill development as a part of College/university education. This vocational degree programme (B. Voc.) started in our college w.e.f. June 2017 with two courses having 40 seats each, one in retail management and other in Hospitality & Tourism.

Having made a mark on the educational horizon of the Himachal Pradesh University, our college strives to create an environment conducive to continuous academic, co-curricular activities and holistic development of students as well as staff members. For this purpose, consistent efforts are made by all stakeholders to foster, encourage and motivate ideas and put them into practice. College tries to inculcate all the values, enshrined in our constitution, values of liberty, equality, justice and brotherhood. We encourage a sense of tolerance for different cultures and opinions among our students.

With the purpose of consistently improving and innovating the teaching learning process and chasing our aim to make it more students centric, we emphasize on best practices and quality learning through hands-on experience, project works and research. Besides honing the talent galore in our students, the primal focus is a priority at all times, enlightenment of the next generation of our country. Students are encouraged to reflect upon interpreting meaningful social issues concerning the social milieu with a view to have a better interaction with community and to promote involvement and participation through social awareness programmes like **National Service Scheme, Eco-Club, National Cadets Corps, Red Ribbon Club, The Bharat Scouts and Guides-Rovers and Rangers, Road safety club and Women Grievance Redressal Cell**. The Faculty of Govt. Arya Degree College, Nurpur is valued for its **academic expertise, professional competence, proactive approach and pedagogic initiatives along with extending quality education to the students**. The faculty members also help them to develop constructive ideas, ethical and humanitarian values and a deep sense of responsibility towards society. During this session, several faculty members have been taking part in faculty development programmes, workshops and other academic activities that may keep them updated with the latest knowledge and information in their respective fields.

Admission Committees for the session 2022-23

Candidates/ Parents/ Guardians must read all instructions given in the prospectus carefully and see college website from time to time as admission process will be in online mode only this year and submit application form complete in all respect on online-website

<http://admission.govtcollegenurpur.in/>.

1) B. Sc. (Life Sciences)

- i) Botany – Dr. Neera Rashmi & Ms. Shashi
- ii) Zoology- Dr. Diljeet Singh

2) B. Sc. (Physical Sciences)

- i) Chemistry- Sh. Sanjay Kumar Jasrotia & Sh. Ravinder Dogra
- ii) Physics- Dr. Dinesh Kumar Sharma & Ms. Alka
- iii) Mathematics (B.A. / B.Sc.)- Dr. Sohan Kumar & Sh. Shiv Kumar
- iv) Computer Sc. (B.Sc.)- Sh. Mukesh Kumar

3) B. Com.

- i) Commerce- Dr. P. L. Bhatia & Ms. Kiran Bala

4) B. A. (DSC)

- i) English- Ms. Seema Ohri & Sh. Manjeet Singh
- ii) Sociology- Dr. Suresh Chaudhary
- iii) Political Science- Dr. Suresh Chaudhary
- iv) Sanskrit- Dr. Chanchal Sharma
- v) History- Dr. Yajuvendra Giri
- vi) Geography- Sh. Shiv Kumar
- vi) Hindi- Dr. Anil Kumar

vii) Economics- Ms. Pearl Bakshi

viii) Music- Ms. Bharti Bhagsain

ix) Physical Education- Ms. Bharti Bhagsain

5) B. Voc.

- i) Retail Management- Dr. P. L. Bhatia
- ii) Hospitality & Tourism- Dr. P. L. Bhatia

PRINCIPAL

Dr. Aruna Sharma

TEACHING STAFF

Faculty of Arts

Department of English

1. Ms. Seema Ohri (Associate Prof.)
2. Sh. Manjeet Singh (Assistant Prof.)
3. Ms. Madhu Bala (Local PTA)

Department of Hindi

1. Dr. Anil Kumar (Assistant Prof.)

Department of Economics

1. Ms. Pearl Bakshi (Assistant Prof.)

Department of Music (I)

1. Ms. Bharti Bhagsain (Assistant Prof.)

Department of History

1. Dr. Yaguvendra Giri (Assistant Prof.)

Department of Political Science

1. Vacant
2. Vacant

Department of Computer

1. Sh. Mukesh Kumar (Assistant Prof.)

Department of Physical Education

1. Ms. Monika (Local PTA)

Department of Sanskrit

2. Dr. Chanchal Sharma (Assistant Prof.)

Department of Sociology

1. Dr. Suresh Chaudhary (Assistant Prof.)

Department of Geography

1. Vacant

Faculty of COMMERCE

1. Dr. Prem Lal Bhatia (Associate Prof.)
2. Ms. Kiran Bala (Assistant Prof.)

Faculty of science

Department of Mathematics

1. Dr. Sohan Kumar (Assistant Prof.)
2. Sh. Shiv Kumar (Assistant Prof.)
3. Vacant

Department of Botany

1. Dr. Neera Rashmi (Associate Prof.)

Department of Chemistry

1. Sh. Sanjay Kumar Jasrotia (Associate Prof.)
2. Sh. Ravinder Dogra (Assistant Prof.)
3. Vacant

Department of Physics

1. Dr. Dinesh K. Sharma (Associate Prof.)
2. Ms. Shashi (Assistant Prof.)
3. Ms. Alka (Assistant Prof.)

Department of Zoology

1. Dr. Diljeet Singh (Associate Prof.)

Library Staff

1. Vacant (Librarian)
2. Ms. Anjana Kumari (Assistant Lib.)
3. Sh. Sumit Kumar
(Library Helper (Local PTA))

Faculty of Bachelor of Vocation (B.Voc.)

- | | | |
|----|--------------------|---------------|
| 3. | Ms. Aarzoo Mahajan | Guest Faculty |
| 4. | Sh. Naresh | Guest Faculty |
| 5. | Ms. Poonam Mahajan | Guest Faculty |

Faculty of B.Voc. Retail Management (RM):

General Component:

S.No.	Name	Designation
1.	Dr. P.L. Bhatia	Associate Professor
2.	Ms. Kiran Bala	Assistant Professor
3.	Sh. Manjeet Singh	Assistant Professor English(Common for H&T)
4.	Sh. Mukesh Kumar	Assistant professor For Environment Science(Common for H&T)
5.	Sh. Abhishek Sharma	Guest Faculty

Skills Component Faculty by Training Service provider (TSP):

S.No.	Name	Designation
1.	Sh. Ankush Mahajan	Trainer
2.	Sh. Kapil Sharma	Trainer
3.	Sh. Rakesh Kumar	Trainer
4.	Sh. Rakesh Singh	Lab Attendant

Faculty of B.Voc. Hospitality & Tourism (H&T):

General Component:

S.No.	Name	Designation
1.	Sh. Manjeet Singh	Assistant Professor English(Common for RM)
2.	Sh. Mukesh Kumar	Assistant professor for Environment Science

Skills Component Faculty by Training Service Provider (TSP):

S.No.	Name	Designation
1.	Sh. Vijender Singh	Trainer
2.	Sh. Rajeev Kumar	Trainer
3.	Sh. Manoj Kumar	Trainer
4.	Sh. Amit Kumar	Lab Attendant

Supporting Staff by College:

S.No.	Name	Designation
1.	Sh. Sarup Singh	Clerk

Supporting Staff by Training Service Provider (TSP):

S.No.	Name	Designation
1.	Ms. Deepika Billoria	College Coordinator

Administrative Staff

1. Sh. Ashish Kumar Sharma (Superintendent Grade – II)
2. Sh. Gaurav Kumar (Junior Office Assistant (Information Technology))
3. Sh. Sandeep Kumar (Junior Office Assistant (Information Technology))
4. Sh. Sarup Singh (Clerk (Local PTA))

Laboratory Staff

1. Sh. Mohan Lal (SLA)
2. Sh. Kamal Kishore (JLA)
3. Sh. Karam Chand (JLA)
4. Sh. Sham Singh (LA)
5. Ms. Mamta Rani (LA)
6. Sh. Sourav Singh (LA (Local PTA))
7. Ms. Shikha (LA (Local PTA))

Peon-cum-Chowkidar

1. Sh. Joginder Pal
2. Ms. Balwant Kaur
3. Sh. Trivender Singh Jasrotia
4. Ms. Veena Kumari
5. Ms. Nikku Devi
6. Sh. Rajat Kumar
7. Sh. Rajesh Kumar (Sweeper)

ADMINISTRATIVE COMMITTEES & CO-CURRICULAR ASSIGNMENTS

College Advisory Council:

- 1) Dr. Dinesh Kumar Sharma (Convener)
- 2) Dr. P. L. Bhatia
- 3) Dr. Neera Rashmi
- 4) Sh. Sanjay Kumar Jasrotia
- 5) Ms. Seema Ohri

Library Advisory Committee:

- 1) Dr. Neera Rashmi (Convener)
- 2) Dr. Anil Kumar
- 3) Dr. Chanchal Sharma
- 4) Ms. Alka

Sports Advisory Council:

- 1) Dr. P. L. Bhatia (Convener)
- 2) Sh. Manjeet Singh
- 3) Dr. Sohan Kumar
- 4) Sh. Mukesh Kumar

Discipline Committee:

- 1) Sh. Sanjay Kumar Jasrotia (Convener)
- 2) Sh. Ravinder Dogra
- 3) Ms. Alka
- 4) Dr. Sohan Kumar
- 5) Dr. Suresh Choudhary
- 6) Sh. Mukesh Kumar
- 7) Dr. Yajuvendra Giri

Canteen Committee:

- 1) Dr. Dinesh Kumar Sharma (Convener)
- 2) Ms. Seema Ohri
- 3) Sh. Manjeet Singh
- 4) Ms. Kiran Bala
- 5) Ms. Alka

Campus Development/ Maintenance Committee:

- 1) Dr. P. L. Bhatia (Convener)

- 2) Sh. Ravinder Dogra

- 3) Dr. Sohan Kumar

- 4) Sh. Shiv Kumar

- 5) Sh. Ashish Kumar Sharma (Supdt.)

Electricity Committee:

- 1) Dr. Sohan Kumar (Convener)

- 2) Sh. Manjeet Singh

- 3) Sh. Mukesh Kumar

Water Related Works Committee:

- 1) Dr. Anil Kumar (Convener)

- 2) Sh. Shiv Kumar

- 3) Sh. Mukesh Kumar

College Purchase Committee:

- 1) Dr. Dinesh Kumar Sharma (Convener)

- 2) Dr. P. L. Bhatia

- 3) Dr. Neera Rashmi

- 4) Ms. Seema Ohri

- 5) Sh. Ashish Kumar Sharma (Supdt.)

House Examination Committee:

- 1) Dr. Diljeet Singh (Convener)

- 2) Dr. Anil Kumar

- 3) Dr. Suresh Choudhary

- 4) Ms. Pearl Bakshi

Scholarship Committee:

- 1) Ms. Shashi (Convener)

- 2) Ms. Alka

- 3) Ms. Kiran Bala

- 4) Dr. Suresh Choudhary

- 5) Sh. Mukesh Kumar

Women Grievances Redressal Cell:

- 1) Dr. Neera Rashmi (Convener)

- 2) Ms. Seema Ohri

- 3) Ms. Shashi
- 4) Ms. Alka
- 5) Ms. Bharti Bhagsain
- 6) Ms. Pearl Bakshi

Grievances Redressal Cell:

- 1) Dr. Aruna Sharma (Convener)
- 2) Sh. Sanjay Kumar Jasrotia
- 3) Sh. Ravinder Dogra
- 4) Dr. Sohan Kumar
- 5) Sh. Shiv Kumar

Career Guidance & Counselling Cell:

- 1) Dr. Dinesh Kumar Sharma (Convener)
- 2) Dr. P. L. Bhatia
- 3) Dr. Neera Rashmi
- 4) Ms. Seema Ohri
- 5) Sh. Ravinder Dogra
- 6) Sh. Mukesh Kumar

Campus Beautification Committee:

- 1) Dr. Neera Rashmi (Convener)
- 2) Dr. Chanchal Sharma
- 3) Ms. Alka
- 4) Sh. Shiv Kumar
- 5) Ms. Pearl Bakshi

Committee for RTI cases:

- 1) PIO: Dr. Aruna Sharma (Principal)
- 2) APIO: Sh. Ashish Kumar Sharma (Supdt.)

UGC Affair/ NAAC Committee:

- 1) Dr. Dinesh Kumar Sharma (Convener)
- 2) Dr. P. L. Bhatia
- 3) Sh. Sanjay Kumar Jasrotia
- 4) Ms. Seema Ohri
- 5) Sh. Ravinder Dogra
- 6) Dr. Sohan Kumar
- 7) Sh. Mukesh Kumar

Committee for Cultural Activities

a) For Rangoli / Painting / Collage

- 1) Ms. Seema Ohri (Convener)
- 2) Dr. Chanchal Sharma
- 3) Ms. Kiran Bala

b) For Debate/Declamation/Quiz/Dance/Songs

- 1) Dr. Anil Kumar (Convener)
- 2) Sh. Manjeet Singh
- 3) Sh. Pearl Bakshi

- 4) Ms. Bharti Bhagsain

Incharge RUSA

- 1) Dr. P. L. Bhatia (Co-ordinator)
- 2) Sh. Ravinder Dogra (Dy. co-ordinator)
- 3) Ms. Shashi
- 4) Dr. Yajuvendra Giri

B.Voc. Nodal Officer

- 1) Dr. P. L. Bhatia

Nodal Officer AISHE

- 1) Dr. Sohan Kumar

Nodal Officers (Gender Champions)

- 1) Dr. Anil Kumar
- 2) Ms. Alka

Time Table Committee:

- 1) Dr. P. L. Bhatia (Convener)
- 2) Sh. Sanjay Kumar Jasrotia
- 3) Ms. Seema Ohri
- 4) Dr. Anil Kumar
- 5) Sh. Ravinder Dogra
- 6) Sh. Shiv Kumar

Identity Card Signing Committee

Concerned Major Subject Teacher

Prospectus Committee

- 1) Sh. Ravinder Dogra (Convener)
- 2) Sh. Manjeet Singh
- 3) Sh. Mukesh Kumar

Editors College Magazine

- 1) Ms. Seema Ohri - Chief Editor
- 2) Dr. Neera Rashmi - Science Section
- 3) Sh. Manjeet Singh - English Section
- 4) Dr. Anil Kumar - Hindi Section
- 5) Dr. Chanchal Sharma - Sanskrit Section
- 6) Ms. Pearl Bakshi - Planning Forum
- 7) Dr. P. L. Bhatia - B.Voc. Section

College Bursar

- 1) Sh. Sanjay Kumar Jasrotia

SVEEP Co-ordinator

- 1) Ms. Alka

Committee for Attestation of Bus Passes:

- 1) Dr. P. L. Bhatia (Convener)
- 2) Ms. Shashi Bala (Science)
- 3) Ms. Kiran Bala (Commerce)
- 4) Dr. Suresh Chaudhary (Arts)
- 5) Ms. Bharti Bhagsain (Arts)

**IT cum College Website & Computer/
Electronics Maintenance Committee**

- 1) Dr. Dinesh Kumar Sharma (Convener)
- 2) Sh. Ravinder Dogra
- 3) Sh. Shiv Kumar
- 4) Sh. Mukesh Kumar
- 5) Sh. Gaurav Sharma (JOA (IT))
- 6) Sh. Sandeep Kumar (JOA (IT))
- 7) Sh. Sarup Chand

National Service Scheme (NSS)

- 1) Ms. Alka (Programme Officer)

National Cadet Corps (NCC)

- 1) Dr. Sohan Kumar

Road Safety Club

- 1) Sh. Ravinder Dogra (Convener)
- 2) Sh. Mukesh Kumar
- 3) Dr. Yajuvindra Giri

Rovers & Rangers

- 1) Ms. Kiran Bala (Incharge-Ranger)
- 2) Sh. Mukesh Kumar (Incharge-Rovers)

Red Ribbon Club

- 1) Dr. Diljeet Singh
- 2) Ms. Kiran Bala

Eco Club

- 1) Dr. Neera Rashmi
- 2) Ms. Pearl Bakshi

**College Health Centre & First Aid
Committee**

- 1) Dr. Neera Rashmi
- 2) Dr. Chanchal Sharma
- 3) Dr. Suresh Chaudhary

PTA Secretary

- 1) Dr. Anil Kumar

Press Release Committee:

- 1) Ms. Seema Ohri (Convener)
- 2) Dr. Anil Kumar
- 3) Sh. Manjeet Singh

Anti-ragging Committee:

- 1) Dr. Aruna Sharma
- 2) Dr. Neera Rashmi
- 3) Dr. Diljeet Singh
- 4) Dr. Anil Kumar
- 5) Dr. Suresh Chaudhary

Anti-ragging Squad:

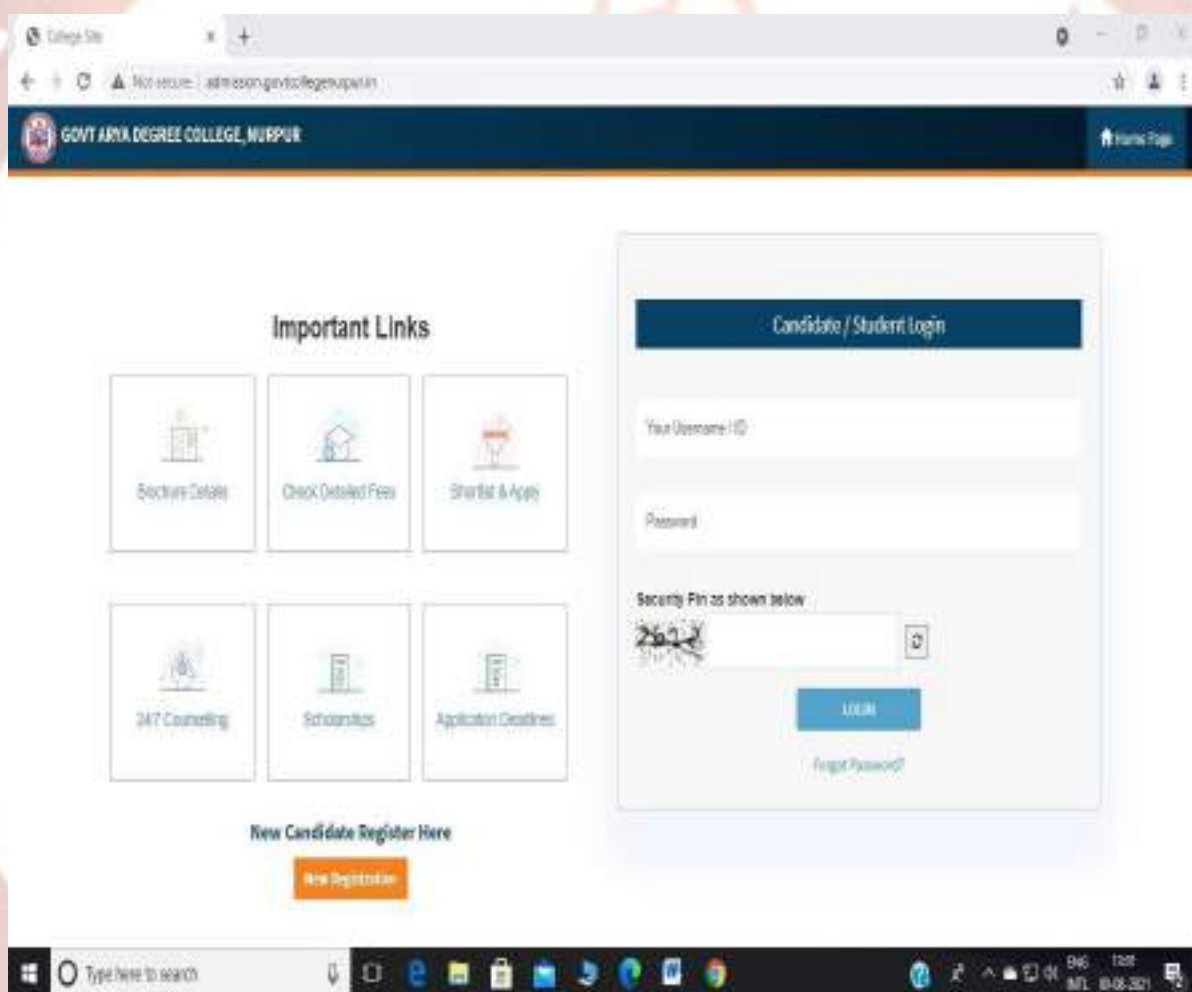
- 1) Ms. Shashi
- 2) Sh. Ravinder Dogra
- 3) Dr. Sohan Kumar
- 4) Ms. Alka
- 5) Ms. Kiran Bala
- 6) Ms. Bharti Bhagsain
- 7) Sh. Ashish Kumar Sharma (Supdt.)
- 8) Sh. Sham Singh (LA)

Prodedure for online admission

1. All candidates are advised to fill their online admission form on their own mobile phone/laptop, or at a “Lokmitra Kendra / Cyber Cafe” nearby their hometown in order to avoid unnecessary crowd at some specific centers at this crucial COVID-19 situation.

Admission link will be <http://admission.govtcollegenurpur.in/>

All the candidates are directed to register with their **personal mobile number, and email address**, as all the **future communication will be done by the admission committees using these mobile number and email address only**.



2. Candidate must save the “**Username and Password**” generated during registration process with them and complete the admission process by filling the online application form using their own username and password from “**Login to Apply**” button.

3. Candidate needs to fill the online admission form using his/her own credentials, after that only his/her candidature will be considered for admission. Registration alone does not make any candidate eligible for admission. At the time of submission of application form, Rs. 50/- will be charged as college registration fee.

4. Photostat copies

Photostat copies of documents are not accepted. If admission committee found any uploaded Photostat copy, at the time of form verification, then their admission form will be rejected, and candidates need to rectify the rejected form from his/her account, and resubmit it again.

5. At the time of form verification admission committee holds all the rights to reject any uploaded documents,

if documents are not uploaded in the prescribed format mentioned in the instructions provided at the time of documents upload. **Then the student will be communicated by the committee through “SMS and Email” in their registered mobile number and email address to do the needful changes.**

6. Candidate then needs to make the corrections **by Logging in their account using their username and password and resubmit the form again and wait for final approval which will be intimated through SMS and Email within a week.**

7. After final approval from admission committee candidate will be informed by his/her respective committee to pay the fee through SMS and Email in their register mobile number and email address.

8. Candidate need to pay the fee online to complete the admission process by logging in their account using his/her own username and password.

9. In case of any query related to online admission, candidate can contact any of the following (Name with Mobile Number, in office hours):

Office Staff:

1. Sh. Gaurav Sharma- 7018443541

2. Sh. Swarup Kumar- 9418577510

Teaching Staff:

1. Dr. Dinesh Kumar- 7018026513

2. Sh. Ravinder Dogra - 9459507185

3. Sh. Shiv Kumar - 8580666482

4. Sh. Mukesh Kumar - 8894617631

Rules for Admission

- Candidates/ Parents/ Guardians must read all instructions given in the prospectus carefully and submit application form complete in all respect on online website <http://admission.govtcollegenurpur.in/> after reading General Instructions for Students for online admission instruction below :
- Admission will be strictly on the fulfillment of eligibility criteria.
- Any gap in the academic career of applicant must be supported by an undertaking/ Affidavit by the candidate.
- Rules for admission are subject to change as per HPU notification from time to time.
- A candidate having compartment in 10+2 in any subject is not eligible for seeking admission in B.A./B.Com./B.Sc. 1st year.
- Admission of a student is liable for cancellation if he/she furnishes incomplete/false information and in case of concealment of facts. Disciplinary action will be taken against such candidates.
- Girl students seeking admission in any class must upload the original copy of HP Bonafide certificate for fee-concession.
- Principal reserves all the right to disallow or cancel any admission.
- Student seeking exemption from fee and funds for disability must attach an attested copy of 40% disability certificate.
- Students who have been expelled or rusticated from any institution will not be eligible for admission.
- Student from National Open School will be eligible only if they are passed in all five subjects including English.
- All admissions are provisional and subject to final approval by HPU.
- A student can migrate from one college to another in accordance with the rules laid by the HPU.
- **Any gap in the academic career of an applicant must be supported by Affidavit and undertaking.**

College is Smoke free Campus

Important Documents to be uploaded for admission in BA/ BCom/ BSc/ BVoc- 1st /2nd / 3rd Year or 1st /3rd /5th Semester

1. Original **Matriculation Examination**/Date of Birth Certificate.
2. Original **Detailed Marks Card** of the 10+2 or equivalent examination.
3. Original photograph of the candidate.
4. **Original Character certificate** from the institution last attended for regular students without any Gap in studies (if required).
5. **Original Character certificate** from the 1st class Magistrate/Pradhan Gram Panchayat for privately 10+2 or equivalent passed candidates (if required).
6. SC/ST/ OBC/ EWS certificate issued by 1st class Magistrate (if Eligible).
7. **Original Migration Certificate** (in case of examination passed from other Board/University than H.P. Board).
8. **Undertaking/ Affidavit** by the candidate for Gap in the academic career.

Eligibility Condition for Admission (For B.A. /B.Com. /B.Sc. 1st year)

Age Limit: An applicant must not be more than 23 years (25 years for girls) of age as on 1st July of the year 2022 i.e., must not have born earlier to 01-07-1999 (01-07-1997 for girls). Only the Vice-Chancellor shall have the power of granting age relaxation upto a maximum of 6 months. For SC/ST students however the age limit will be raised by 3 years.

Minimum Pass Percentage for admission in different faculties is given as:

i) B.A. 1st year (Bachelor of Arts)

A student seeking admission to B.A. 1st year with Mathematics as one of the subjects of study should have either 45% marks in aggregate or 45% marks in Mathematics at 10+2 level.

ii) B.Com. 1st year (Bachelor of Commerce)

- a) 40% for those who has passed examination under Commerce group at 10+2 level.
- b) 45% for others.
- c) For admission to B.Com. 1st year the candidate must have passed Maths/Economics as compulsory subjects with 45% marks at his/her 10+2 level. There is a relaxation of 5% marks for SC/ST students for admission in Commerce faculty.

iii) B.Sc. 1st year (Bachelor of Science) - 45%

Candidate must have Physics, Chemistry & Biology/ Mathematics as compulsory subject at 10+2 level. There is relaxation of 5% marks for SC/ST students for admission in science faculty.

- **Students who are placed under compartment at 10+2 level are not eligible to seek admission in B.A./ B.Com./ B.Sc. 1st year.**
- **A CANDIDATE WHO HAS PASSED 10+2 EXAMINATION IN FOUR COMPULSORY SUBJECTS (including English) FROM ANY UNIVERSITY/ BOARD RECOGNISED BY LAW CAN SEEK ADMISSION.**
- **STUDENTS WHO ARE PLACED UNDER COMPARTMENT IN ANY EXAMINATION OF ANOTHER BOARD/UNIVERSITY SHALL NOT APPLY EVEN FOR PROVISIONAL ADMISSION TO THE NEXT HIGHER CLASS IN THIS COLLEGE.**

NOTE: Rules regarding eligibility conditions for admission to B.A./B.Com./B.Sc.1st year are subject to change as per the directions of H.P. Govt. / H.P.U. Shimla/ S. P. U. Mandi.

RULES FOR REFUSAL OF ADMISSION/ RE-ADMISSION

1. Notwithstanding eligibility for admission, the Principal may refuse admission in any of the following cases:
 - i) If the conduct of the student has been found unsatisfactory during the previous session.
 - ii) On the ground of inadequate capacity in a particular class.
 - iii) On the ground of indiscipline, misbehaviour, misconduct, ragging including unruly riotous acts.
2. Students found indulging in ragging shall summarily be expelled from the college.
3. **Name of a student who remains absent continuously for a period of ten days without any sanctioned leave shall be struck off from the college rolls.**
4. **A student whose name has been struck off twice shall not be re-admitted in the session.**
5. In case the name of the candidate is struck off because of continuous absence of 10 days or any indiscipline, the re-admission is permissible **within one week** subject to the satisfaction of concerned teachers/discipline committee with a re-admission fee of Rs. 100/- failing which his/her name will **stand struck off permanently.**
6. In case of the name of candidate is struck off again because of any reason mentioned above the re-admission is permissible within one week on payment of Rs. 200/- as second re-admission **fee in the presence of the parents only; failing which after 7 days his/her name** will permanently be struck off from the college rolls and will not be granted re-admission at all.

FEES & FUNDS

Instruction for Payments of Fees & Funds:

1.
 - a) Every student must pay his/her dues on the dates notified from time to time.
 - b) Failure to pay dues on due date will entail a fine of Re.1/- per day.
 - c) In case of non-payment of dues in advance, the name of the student will be struck off the rolls at the end of that month.
 - d) The fine will be collected at the time of verification of roll numbers.
2. **The following categories of students are exempted from the payment of Tuition fee :-**
(Subject to production of bonafide certificate of H.P. State).
 - i) **Wards of Kargil Martyrs.**
 - ii) **All Girls who are bonafide residents of H.P.**
 - iii) **Physically handicapped students with more than 40% disability.**
3.
 - a) Migration fee : Rs 50/-
 - b) Contribution towards PTA fund : Rs 40/- per month per student (at the time of admission)
4. Fees / Funds are to be paid without late fee/fine on the date fixed for each class notified from time to time. Late fee / fine will be charged for payment after due date for a particular period/time fixed by the Principal. Thereafter, the name of the defaulters will be struck off the college rolls.
5. The Library security of a student shall lapse if a student does not apply for refund by 10th

May of the next year.

6. Fee/Fine/other dues once paid shall not be refunded except in exceptional cases which is permissible as per rules.

FEES, FUNDS & FINE

A. University dues (Annual Charges)

- | | |
|---------------------------------|--|
| i) Registration Fee | Rs. 200/- H.P. Board / Rs. 400/- other than H.P. Board |
| ii) Univ. Sports Fee | Rs. 15/- |
| iii) Youth welfare fund | Rs. 15/- |
| iv) Holiday Home Fee | Re. 01/- |
| v) Continuation Fee | Rs. 10/- |
| vi) University Development Fund | Rs. 250/- (Rs. 100/- for IRDP / BPL) |

B. Govt. dues.

- | | |
|--|---|
| i) Admission Fee | Rs. 25/- |
| ii) Tuition Fee (B.A./B.Sc./B.Com.)
(for 6 Months) | Rs. 300/- (Rs. 50/- P.M.)
(Not for Bonafide Himachali Girls) |
| iii) Re-admission Fee (First Time) | Rs. 100/- |
| iv) Re-admission Fee Second Time | Rs. 200/- |

C. College Annual Charges

- | | |
|--|--------------------------------|
| i) Cultural Activity Fund | Rs. 20/- |
| ii) Campus Development | Rs. 10/- & Beautification Fund |
| iii) House Examination | Rs. 40/- |
| iv) Student Welfare & Aid Fund | Rs. 02/- |
| v) College Magazine | Rs. 50/- |
| vi) Books Replacement Fund | Rs. 25/- |
| vii) Furniture repair & replacement Fund | Rs. 10/- |
| viii) Health Fund | Rs. 06/- |
| ix) NCC | Rs. 10/- |
| x) Identity Card | Rs. 10/- |
| xi) Library Security (refundable) | Rs. 100/- |
| xii) Computer and Internet Facility | Rs. 20/- |
| xiii) Youth Red Cross | Rs. 40/- |
| xiv) PTA Fund | Rs. 40/- Per Month |

D. Monthly Charges

- | | |
|---|-----------------|
| i) Building Fund | Rs. 10/- |
| ii) Amalgamated Fund | Rs. 25/- |
| iii) Rover & Ranger | Rs. 05/- |
| iv) Sports Fund | Rs. 20/- |
| v) Physics Practical | Rs. 20/- |
| vi) Chemistry Practical | Rs. 20/- |
| vii) Botany / Zoology Practical | Rs. 20/- (Each) |
| viii) Computer Application Practical | Rs. 15/- |
| ix) Comp. Practical (Comm. & Math Students) | Rs. 15/- |
| x) Geography / Music Fund | Rs. 15/- |

E. FINE

- | | |
|----------------------------------|--|
| i) Absence fine (per period) | Re. 01/- |
| ii) Absence fine (per practical) | Rs. 03/- |
| iii) Late Payment of Dues | Re. 01/- Per day for a Period of 10 days |

- iv) Delay in returning Sports article
- v) Delay in returning Library books
- vi) Absence in Tutorial group/class tests
- vii) Absence from House Examination

after the due date thereafter the name will be struck off.

Re. 01/- Per day

Re. 01/- Per day per book

Rs. 2/- Per tutorial group/class test.

Rs. 30/- Per Paper

Note: Rs. 600/- extra for Non Himachali Bonafide girls.

Note: The rates of fees / funds are subject to changes as per the instruction of H.P. Govt / S.P.U. Mandi/H.P. University from time to time. Errors & omissions, if any, in this chart are subject to correction.

FEES & FUNDS FOR B.VOC.

A. ANNUAL CHARGES

1. Admission Fee (Annual)	25.00
2. Registration Form	20.00
3. University Registration Fee (1st Year only)	200.00 for H.P. Board & 400.00 for Other Board
4. University Migration Fee	50.00
5. Continuation Fee	10.00
6. University Sports Fund	15.00
7. Youth Welfare Fund	15.00
8. Youth Red Cross	40.00
9. University Holiday Home Fund	1.00
10. Yearly Exams	80.00
11. Library Security (Refundable)	100.00
12. Student Aid Fund	20.00
13. College Magazine Fund	50.00
14. Health, Red Cross Fund	6.00
15. NCC Fund	10.00
16. Book Replacement Fund	25.00
17. Furniture Repair / Replacement Fund	10.00
18. Identity Card Fund	10.00
19. Cultural Activity Fund	20.00
20. Computer and Internet Facility Fund	20.00
21. Campus Beautification and Development Fund	10.00
22. University Development Fund	250.00 (Non-Subsidised) 100.00 (IRD/BPL)
23. PTA Fund	40.00 Per Month

B. MONTHLY CHARGES

1. Tuition Fee (Only Boys) Rs. 50/- per month for 12 months	600.00
2. Amalgamated Fund @ Rs. 25/- per month for 12 months	300.00
3. Building Fund @ Rs. 10/- per month for 12 months	120.00

4.	Rovers and Rangers Fund @ Rs. 5/- per month for 12 months	60.00
5.	Sports Fund @ Rs. 20/- per month for 12 months	240.00
C. Other Charges (Skill Component) per Semester		
1.	B.Voc. Skill Component Practical - I (Rs. 20/- per month)	240.00
2.	B.Voc. Skill Component Practical - II (Rs. 20/- per month)	240.00
3.	Late Fees (per day)	10.00
4.	Assessment-cum-Certificate fees charged by sector skill	1200.00

Note:

1. For Non H.P. Board students Rs. 200/- extra as registration fee.
2. For Non-Himachali Bonafide girls Rs. 600/- extra as tuition fee.

**Note: - Fee structure can be revised as per the University/B.Voc. directions.
Fee will be submitted through ONLINE Mode only.**

Stream	1 st Year (One Installment Only)	
	Boys	Girls
B.A.	2409/-	1809/-
B.Com.	2589/-	1989/-
BSc. (N.M.)	2889/-	2289/-
B.Sc. (M)	3129/-	2529/-
B.Sc. Physical Science (Physics, Maths&Comp.Sc.)	2829/-	2229/-
2 nd and 3 rd Year		
Stream	Boys	Girls
B.A. (2 nd and 3 rd Year)	2069/-	1469/-
B.Com. (2 nd Year)	2609/-	2009/-
B.Com. (3 rd Year)	2069/-	1469/-
BSc. (N.M.) (2 nd and 3 rd Year)	2549/-	1940/-
B.Sc. (M) (2 nd and 3 rd Year)	2789/-	2189/-
B.Sc. Physical Science (Physics, Maths&Comp.Sc.) (2 nd and 3 rd Year)	2489/-	1889/-

B.Voc.	1st Sem.	3rd Sem.	5th Sem.	4th / 6th Sem.	NOTE : Rs. 300/- extra for all Non-Himachali bonofide girls.
Boys	3087/-	2747/-	3147/-	1150/-	
Girls	2787/-	2147/-	2547/-	850/-	

Subject Combination For B.A./B.Com./B.Sc. 1st Year

Subject Discipline Specific Core	Elective 1 DSC - I	Elective 2 DSC - II
English	English	Pol. Sc./Geography/Music
Hindi	Hindi	Sociology/Music/Pol.Sc.
Sanskrit	Sanskrit	History/Eco/Sociology
Pol. Science	Pol. Science	Hindi/Economics/Eng./Phy.Edu.
History	History	English/Economics/Pol.Sc.
Sociology	Sociology	Geog/Pol. Sc./Hindi/Skt
Geography	Geography	English/Sociology/Economics
Economics	Economics	Sanskrit/Geog/English
Maths (Arts)	Maths (Arts)	Sanskrit/Economics
Physical Education	Physical Education	Pol. Sci./Sanskrit/Sociology
Music (Instrumental)	Music (Instrumental)	History/Sanskrit/Hindi

Commerce Discipline Specific Core DSC	Elective 1 DSC - I	Elective 2 DSC - II
--	------------------------------	-------------------------------

Subject Discipline Specific Core DSC	Elective 1 DSC - I	Elective 2 DSC - II	Elective 3 DSC - III
Botany	Botany	Zoology	Chemistry
Zoology	Zoology	Botany	Chemistry
Chemistry	Chemistry	Physics	Maths
Physics	Physics	Chemistry	Maths
Mathematics	Maths	Physics	Chemistry
Computer Science (B.Sc. Physical Science)	Computer Science	Physics	Maths

NOTE: *Any changes in Syllabus/Compulsory subjects as notified by the University/Govt. of H.P. will be conveyed later on.*

RESERVATION OF SEATS (Ordinance 3.14)

120 POINTS RESERVATION ROSTER FOR ADMISSION						
1	19 SP	37	55	73	91 SC	109
2	20CUL	38 CUL	56	74	92	110
3	21 PC	39 SC	57	75	93 ST	111
4	22	40 SP	58	76	94	112
5	23	41 ST	59 SC	77	95	113 SC
6	24	42 PC	60 SP	78 SC	96	114
7 SC	25	43	61 CUL	79 SP	97 SC	115
8	26 SC	44	62 PC	80 ST	98 CUL	116 PC
9	27 ST	45	63	81 CUL	99 SP	117 SP
10	28	46 SC	64	82 PC	100 PC	118 CUL
11	29	47	65 SC	83	101	119S C
12 SC	30	48	66	84	102	120 ST
13 ST	31	49	67 ST	85 SC	103	
14	32	50	68	86	104	
15	33 SC	51	69	87	105	
16	34	52 SC	70	88	106 SC	
17	35	53 ST	71	89	107 ST	
18 SC	36	54	72 SC	90	108	

Our institution follows the reservation policy of H.P. University in admissions. The following reservations are available, which are filled according to the reservation roster devised by H.P. University:

Schedule Caste (SC)	:	15%
Schedule Tribe (ST)	:	7.5%
Sports (SP)	:	5%
Cultural Activities (CUL)	:	5%
Persons with disability (PC)	:	5%

One supernumerary seat for 'single girl child' candidate is reserved in each course provided she fulfills the minimum eligibility criteria.

Choice Based Credit System (CBCS)

Pursuing the aim to enhance and give boost to enrolment in Higher Education, University Grant Commission has proposed Rashtriya Uchch Shiksha Abhiyan (RUSA). Under this programme, the CBCS has been introduced with a vision to enhance the quality of education. The new UGC CBCS system has been approved and adopted by the Department of Higher Education and H.P.U Shimla since the session 2016-17 and the admission for the session 2022-23 will also be in accordance with the new system

List of Undergraduate Programmes to be covered under CBCS as per the U.G.C. Template .

BACHELOR COURSES UNDER CBCS:

1. **B. Sc. Life Sciences: (Botany, Zoology)**
2. **B. Sc. Physical Sciences: (Physics, Mathematics and Chemistry)**
3. **B.A.**
4. **B.Com.**

Outline of Choice Based Credit System:

1. **Core Course:** 4 Discipline Specific Core Courses (DSC) (2 per subject) and 2 Courses of English and Hindi in B.A./B.Com.). The papers under this category are going to be taught uniformly across all universities with 30% deviation proposed in the draft. The purpose of fixing core papers is to ensure that all the institutions follow a minimum common curriculum so that each institution/university adheres to common minimum standard. The course designed for papers under this category also aims to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core Course.
2. **Elective Course:** Generally, a course which can be taken from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

2.1 Discipline Specific Elective (DSE) Course: (2 each for regular courses): Elective courses offered under the main discipline/subject of study are referred to as Discipline Specific Elective. The list provided under this category are suggestive in nature and each university has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

2.2 Generic Elective (GE) Course: (2 each for B.A. /B.Com. regular courses): An elective course taken from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers. The list provided under this category are suggestive in nature and each university has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3. **Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to knowledge enhancement; i. Environmental Science and ii. English/Hindi/MIL Communication. These are mandatory for all disciplines. SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

3.1 Ability Enhancement Compulsory Courses (AECC): Environmental Science, English Communication/Hindi Communication/MIL Communication.

3.2 Skill Enhancement Courses (SEC): (4 for regular courses): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and should contain both theory and lab/hands-on/training/field work. The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability. The list provided under this category are suggestive in nature and each university has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.

3.3 Practical/tutorials (One each with every core and discipline/generic specific elective paper): The list of practicals provided is suggestive in nature and each university has the freedom to add/subtract/edit practical from the list depending on their faculty and infrastructure available. However, addition will be of a similar nature.

CREDIT SCHEME:

1. An Undergraduate degree in Humanities/ Social Sciences/ Commerce may be awarded if a student completes 4 core courses each in two disciplines of choice, 2 core courses each in English and Hindi/MIL, respectively, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 courses each from a list of Discipline Specific Elective courses based on the two disciplines of choice selected above, respectively, and two courses from the list of Generic Electives courses.
2. An undergraduate degree in Science Disciplines may be awarded if a student completes 4 core courses each in three disciplines of choice, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC) and 2 courses each from a list of Discipline Specific Elective courses based on three disciplines of choice selected above, respectively.
3. For the purpose of computation of work-load the following mechanism may be adopted:
 - i) 1 Credit = 1 Theory period of one hour duration per week.
 - ii) 1 Credit = 1 Tutorial period of one hour duration per week..
 - iii) 1 Credit = 1 Practical period of two-hour duration per week

Credit Scheme for B.Sc. Course with Credits:

Theory+ Practical

I. Core Course (6 Credits)

(12 Courses)

12X4= 48

04 Courses from each of the
03 disciplines of choice

Core Course Practical / Tutorial*

12X2=24

(12 Practical/ Tutorials*)

04 Courses from each of the
03 Disciplines of choice

II. Elective Course (6 Credits)

(6 Courses)

6x4=24

Two courses from each discipline of choice
Including paper of interdisciplinary nature.

Elective Course Practical / Tutorials*

6 X 2=12

(6 Practical / Tutorials*)

Two Courses from each discipline of choice
including paper of interdisciplinary nature

III. Ability Enhancement Courses

1. Ability Enhancement Compulsory Courses (AECC)

(2 Courses of 4 credits each)

2 X 4=8

Environmental Science

English/Hindi/MIL Communication

2. Skill Enhancement Courses (SEC)

(4 Courses of 4 credits each)

4 X 4=16

Total credit= 132

***Wherever there is practical there will be no tutorials and vice –versa**

TEMPLATE OF CHOICE BASED CREDIT SYSTEM IN B. Sc.

	<u>Core (12)</u>	<u>Courses Ability Enhancement compulsory courses (AECC) (2)</u>	<u>Skill Enhancement Course (SEC) (2)</u>	<u>Discipline Specific Elective DSE (6)</u>
1st Year	DSC- 1 A DSC- 1 B DSC- 2 A DSC- 2 B DSC- 3 A DSC-3 B	(English/Hindi/MIL Communication)/ Environmental Science Environmental Science /(English/Hindi/MIL Communication)		
2nd Year	DSC- 1 C DSC- 1 D DSC- 2 C DSC- 2 D DSC- 3 C DSC- 3 D		SEC-1 SEC-2	
3rd Year			SEC-3 SEC-4	DSE-1 A DSE-2 A DSE-3 A DSE-1 B DSE-2 B DSE-3 B

Details of Credit Scheme for B.A. / B.Com. Course *Credits

Theory+ Practical/Tutorial

I. Core Course (6 Credits)

(12 Courses)

12X4= 48

Two courses – English

Two courses – Hindi/MIL

Four courses – Discipline 1. Four courses – Discipline 2.

Core Course Practical / Tutorial*

12X2=24

(12 Practical)

II. Elective Course (6 Credits)

(6 Courses)

6x4=24

Two courses- Discipline 1 specific

Two courses- Discipline 2 specific
Two courses- Inter disciplinary (GE)
Two courses from each discipline of choice and
two courses of interdisciplinary nature.

Elective Course Practical / Tutorials* 6 X 2=12

(6 Practical/ Tutorials*)

Two courses- Discipline 1 specific

Two courses- Discipline 2 specific

Two courses- Generic (Inter disciplinary) Two courses from each
discipline of choice including courses of interdisciplinary nature.

III. Ability Enhancement Courses

1. **Ability Enhancement Compulsory Courses (AECC)**

(2 Courses of 4 credits each) 2 X 4=8

Environmental Science

English/Hindi/MIL Communication

2. **Skill Enhancement Courses (SEC)** 4 X 4=16

(4 Courses of 4 credits each)

Total credit= 132

***Wherever there is a practical there will be no tutorial and vice-versa.**

TEMPLATE OF CHOICE BASED CREDIT SYSTEM IN B. A. /B.Com.

	<u>Core Courses</u> <u>(12)</u>	Ability Enhancement compulsory courses (AECC)(2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective DSE (4)	Generic Elective GE (2)
1 st Year	English-I Hindi/Sanskrit-I DSC-1 A DSC-1 B DSC-2 A DSC-2 B	Environmental Science English/MIL Communication			
2 nd Year	English/Hindi/ MIL-2 DSC- 1 C DSC- 1 D DSC- 2 C DSC- 2 D Hindi/MIL/		SEC-1 SEC-2		

3 rd Year	SEC-3	DSE-1 A DSE-2 A	GE-1
	SEC-4	DSE-1B DSE-2 B	GE-2

SUBJECT COMBINATIONS FOR B.A. IST Year

Each student will have to opt the following eight courses in B.A. / B.Com. Ist Year:

1. Core Course: English & Hindi
2. Discipline Specific Core Course – 1 (DSC-1A & DSC-1B)
3. Discipline Specific Core Course – 2 (DSC-2A & DSC-2B)
4. Ability Enhancement Compulsory Course (AECC): English /MIL (Communication) and Environmental Science.

The candidate may choose a combination of two subjects (DSC-1 and DSC-2) from the list of subject combinations. ***Students are advised to choose subject combinations carefully. There will be no change in the subject combination once the admission is granted to the student in that particular subject combination.***

Important Instructions

A candidate shall be required to fulfill the following conditions to appear in the annual examinations:

- (i) 75% attendance in theory and practical.
- (ii) 75% attendance in lectures and seminars.
- (iii) 100% submission of assignments.
- (iv) It shall also be mandatory to participate in activities of subject societies.

List of courses

Faculty of Science

Semester	Subject	Course Type	Course Title	Course Code
B.Sc.1st Year	Chemistry	DSC	Atomic Structure, Bonding, General Organic Chemistry & Hydrocarbons	CHEM101TH
			States of Matter, chemical kinetics & Functional organic chemistry	CHEM102TH
	Mathematics	DSC	Differential Calculus	MATH101TH
			Differential Equations	MATH102TH
	Physics	DSC	Mechanics	PHYS101
			Electricity and Magnetism	PHYS102
	Zoology	DSC	Animal Diversity	ZOOL101
			Comparative Anatomy & Developmental Biology of Vertebrates	ZOOL102
	Botany	DSC	Biodiversity	BOTA101
			Plant Ecology & Taxonomy	BOTA102
	Computer Science	DSC	Problem Solving Using Computer	COMP101TH
			Software Lab Using Python	COMP101PR
			Office Automation Tools	COMP102TH
			Office Automation Tools Lab	COMP102PR
B.Sc.2nd Year	Chemistry	DSC	Solutions, Phase Equilibrium, Conductance, Electrochemistry & Organic Chemistry	CHEM201TH
			Chemistry of main group element, chemical Energetics and Equilibria	CHEM202TH
		SEC	Basic Analytical Chemistry	CHEM203
			Fuel Chemistry & Chemistry of Cosmetics and Perfumes	CHEM204
	Mathematics	DSC	Real Analysis	MATH201TH
			Algebra	MATH202TH
		SEC	Integral Calculus	MATH309TH
			Vector Calculus	MATH310TH
	Zoology	DSC	Physiology & Biochemistry	ZOOL201
			Genetics & Evolutionary Biology	ZOOL202
		SEC	Medical Diagnostics	ZOOL203
			Apiculture	ZOOL204
	Botany	DSC	Plant Anatomy & Embryology	BOTA201
			Plant Physiology & Metabolism	BOTA202
		SEC	Biofertilizers	BOTA203
			Gardening & Floriculture	BOTA204
	Physics	DSC	Statistical Thermal Physics	PHYS201
			Waves and Optics	PHYS202
			Computational Physics	PHYS204

B.Sc. 3rd Year	Computer Science	SEC	Electrical Circuits and Network Skills	PHYS205
		DSE	Computer System Architecture	COMP201TH
			Database Management System	COMP202TH
			Database Management System Lab	COMP202PR
	Botany	SEC	PHP Programming	COMP203TH
		DSE	Economic Botany & Biotechnology	BOTA-301
			Cell and Molecular Biology	BOTA-303
		SEC	Medicinal Botany and Ethnobotany	BOTA-306
			Mushroom Cultivation Technology	BOTA307
	Chemistry	DSE	Polynuclear Hydrtocarbons, Dyes, Heterocyclic compounds, Spectroscopy (UV, IR, NMR)	CHEM301
			Polymer Chemistry	CHEM304
		SEC	Chemical Technology & Society & Business skills for Chemistry	CHEM307
			Pesticide Chemistry & Pharmaceutical Chemistry	CHEM308
	Mathematics	DSE	Matrices	MATH301TH
			Numerical Method	MATH304TH
		SEC	Probability And Statistics	MATH313TH
			Transportation And Game Theory	MATH317TH
		GE	Portfolio optimization	MATH319TH
			Queuing and reliability theory	MATH320TH
			Descriptive statistics and probability theory	MATH321TH
			Sample surveys and design of experiments	MATH322TH
B.Sc. 3rd Year	Physics	DSE	Elements of modern physics	PHYS301TH
			Nuclear and particle physics	PHYS304TH
		SEC	Radiation safety	PHY307TH
			Renewable energy and energy harvesting	PHY310TH
	Zoology	DSE	Animal Biotechnology	ZOOL301(B)TH
			Reproductive Biology	ZOOL302 (C) TH

	Computer Science	SEC	Sericulture	ZOOL303TH
			Aquarium Fish Keeping	ZOOL304(A) TH
			Operating System	COMP301TH
		DSE	Data Structure and File Processing	COMP302TH
			Data Structure and File Processing LAB	COMP302PR
		SEC	Software Engineering	COMP303TH



* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective

Faculty of Arts and Commerce

1st Year

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC/D SE or DSC /GE-I or GE-II)
B.Com.	Financial Accounting Business Organisation & Management Business Law Business Statistics & Mathematics	BC 1.1 BC 1.2 BC 1.3 BC 1.4	DSC DSC DSC DSC
Economics	Principles of Micro Economics-I Principles of Micro Economics-II	ECON A101 ECON A102	DSC DSC
English	English-I Core ENGLISH English Literature- 1 (Essays, Stories & Poems) English Literature- 2 (Poems, Short Stories & Essays) English (Writing Skills)	ENG CE 101 ENG DSC 102 ENG DSC 103 ENG AECC 104	CC DSC DSC AECC
Geography	Physical Geography General Cartography	GEOGP101CC GEOGP102CC	DSC DSC
Hindi	हिन्दी साहित्य का इतिहास मध्यकालीन हिन्दी कविता प्रयोजनमूलक हिन्दी	HIND102 HIND103 HIND101	DSC DSC MIL
History	History of India from The Earliest times upto 300 CE History of India from 300 to 1206	HIST(A)101 HIST(A)102	DSC DSC
Music	Theory of Indian Music Practical Theory of Indian Music general & Biographies Practical (Viva-Voce)	MUSA101 TH MUSA102 PR MUSA103 TH MUSA104 PR	DSC DSC SEC SEC
Phy. Edu.	Introduction to Physical Education Olympics moment & organizations of Tournaments	PED101 TH PED102 TH	DSC DSC
Pol.Science	Introduction to Political Theory Indian Government and Politics	POLS101 POLS102	DSC DSC
Sanskrit	संस्कृत काव्य संस्कृत गद्य काव्य नीति साहित्य	SKT-DSC101 SKT-DSC102 SKT-DSC103	DSC DSC MIL
Sociology	Introduction to Sociology Society in India	SOCL101 SOCL 102	DSC DSC

* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective

2ND YEAR

Subject	Subject title	Course Code	Course Type (CC/AECC/SEC/DSE or DSC/GE-I or GE-II)
B.Com.	1. Company Law 2. Income Tax Law and Practice. 3. Computer Application in Business 4. Corporate Accounting 5. Cost Accounting 6. E-Commerce	BC2.1 BC2.2 BC2.3 BC2.4 BC2.5 BC2.6	DSC DSC SEC DSC DSC SEC
Economics	1, 2 Principles of Macro Economics-I Principles of Macro Economics-II (<i>One out of the following</i>) Statistical Method-I 3, 4. I. Economics of Rural Development 5, 6. (<i>One out of the following</i>) Statistical Methods-II Demography	ECONA201 ECONA202 ECONA203 ECONA204 ECONA205 ECONA206	DSC DSC SEC SEC SEC SEC
English	1. English-2 Core English 2. British Literature 3. Literary Cross Currents 4. AECC/SEC-1: Creative Writing Book and Media Reviews 5. AECC/SEC-2, (Translation Studies and Principles of Translation	ENGCE-201 ENGDSC-202 ENGDSC-203 ENGAECC/SEC204 ENGAECCSEC205	DSC DSC DSC AECC/SEC AECC/SEC
Geography	1. Human Geography 2. Environmental Geography 3. Regional Planning and development 4. Remote Sensing & GPS	GEOGP201CC GEOGP202CC GEOGP203SEC GEOGP204 SEC	DSC DSC SEC SEC
Hindi	1. रचना पूजा 2. आधुनिक हिन्दी कविता 3. हिन्दी गद्य साहित्य 4. कार्यालयी हिन्दी 5. आनुवाद विज्ञान	HIND 201 HIND 202 HIND 203 HIND 204 HIND 206	MIL DSC DSC SEC SEC
History	1. History of India from 1206-1707 2. History of India from 1707-1950 3. Historical Tourism: Theory and Practice 4. Indian History and Culture	HIST203 HIST204 HIST217 HIST219	DSC DSC SEC SEC

MUSIC	1. Ancient Granthas & Contributions. 2. Practical (Stage Performance) 3. Medieval Granthas & Contributions. 4. Practical Viva-Voce 5. Practical (Value based course) 6. Practical (Value based course)	MUSA201 TH MUSA202PR MUSA203TH MUSA204PR MUSA205PR MUSA206PR	DSC DSC SEC SEC SEC SEC
Phy. Educ	1. Human Anatomy & Physiology 2. Sports Psychology 3. Sports, Medicine, Physiotherapy 4. Rehabilitation Sports Trainings	PED201TH PED202TH PED203TH PED204TH	DSC DSC SEC SEC
Pol.Science	1. Comparative Govt. & Politics 2. Introduction to International Relations 3. Legislative Support 4. Public Opinion and Survey Research	POLS201 POLS202 POLS203 POLS204	DSC DSC SEC SEC
Sanskrit	1. संस्कृत नाटक 2. संस्कृत व्याकरण 3. आयुर्वेद के मूल सिद्धान्त 4. संस्कृत छन्द एवं गायन	SKT-DSC-201 SKT-DSC-202 SKT-AEEC-205 SKT-AEEC-206	DSC DSC SEC SEC
Sociology	1. Sociological Theories 2. Method of Sociological Enquiry 3. Techniques of Social Research 4. Sociology of Environment	SOCL-A201 SOCL-A202 SOCL-A203 SOCL-A204	DSC DSC SEC SEC

3RD YEAR

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC /DSE or DSC /GE-I or GE-II)
B.Com.	1. Human Resource Management 2. Fundamentals of Financial Management 3. Management Accounting 4. International Business 5. Entrepreneurship 6. Personal Selling & Salesmanship 7. Principles of Micro Economics 8. Indian Economy	BC 3.1A BC 3.2A BC 3.5C BC 3.6A BC 3.3 BC 3.7 BC 3.4 BC 3.8	DSE DSE DSE DSE SEC SEC GE GE
Economics	1. Public Finance 2. Money and Banking 3. Development Economics 4. International Economics 5. Indian Economy 6. Economic History of India 1857-1947 7. Indian Economy 8. Economy of Himachal Pradesh Indian Economy	ECONA310 ECONA311 ECONA305 ECONA306 ECONA301 ECONA302 ECONA314 ECONA313	SEC SEC DSE DSE DSE DSE GE GE

English	1. Soft Skills	ENG 303	DSE
	2. Academic Writing and Composition	ENG 304	DSE
	3. Business Communication	ENG 301	AEEC/ SEC
	4. Literature from Himachal	ENG 302	AEEC/ SEC
	5. Contemporary India	ENG 305	GE
	6. Women and Empowerment	ENG 306	GE
Geography	1. Geography of India	GEOGP303	DSE
	2. Economic Geography	GEOGP303	DSE
	3. Disaster management	GEOGP304	DSE
	4. Geography of Tourism	GEOGP304	DSE
	5. Field Techniques & Survey Based Project Report Practical	GEOGP302	SEC
	6. Geographic Information System	GEOGP301	SEC
	7. Disaster Risk Reduction	GEOGP305	GE
	8. Sustainability & Development	GEOGP306	GE

Hindi	1. रंग आलेख एवं रंगमंच अथवा भाषा कम्प्यूटिंग	HIND 301	SEC
	2. समाचार संकलन और लेखन	HIND 304	SEC
	3. लोक साहित्य-	HIND 305	DSE
	4. छायावादोत्तर हिंदी कविता	HIND 306	DSE
	5. आधुनिक भारतीय साहित्य	HIND 307	GE
	6. सर्जनात्मक लेखन के विविध क्षेत्र	HIND 308	GE
History	1. Modern and contemporary world History-I 1871-1919	HIST305	DSE
	2. Modern and contemporary world History-II 1919-1992	HIST307	DSE
	3. History of Himachal Pradesh 1815-1972	HIST312	GE
	4. Socio Religious reform movements in India (19 th and 20 th centuries)	HIST310	GE
	5. Indian History and culture	HIST317	SEC
	6. Introduction to Indian Art	HIST319	SEC
Music	1. Value based & Practical Oriented Course for	MUSA301TH	SEC
	2. Hindustani Music (Vocal/Inst)-III	MUSA302PR	SEC
	3. Value based & Practical Oriented Course for Hindustani Music (Vocal/Inst)-IV	MUSA303TH	DSE
	4. Theory of Indian Music and study of Ancient Granth & Ragas (Vocal/Inst)	MUSA305TH	DSE
	5. Theory of Indian Music and Ghrana Tradition	MUSA307TH	GE
	6. (Vocal/Inst)	MUSA308PR	GE
	Theory of Indian Music (Vocal/Inst)		
	Practical (Vocal/Inst)		

Phy. Edu.	1. Specialization in Volley Ball 2. Specialization in Football 3. Specialization in Kabaddi 4. Specialization in Athletics 5. Recreation 6. Methods of Teaching in Physical Education 7. Officiating and Coaching 8. Health Education and Nutrition 9. Yoga	PED301PR PED302PR PED303PR PED304PR PED305TH PED307TH PED308TH PED309TH PED310TH	SEC SEC SEC SEC DSE DSE DSE GE GE
Pol.Science	1. Themes in Comp. Pol. Theory 2. Democracy & Government 3. Democratic Awareness with legal literacy 4. Conflict & Peace Building 5. Society, Economy, Politics in H.P. 6. Human Rights & Gender Environment	POLS301 POLS302 POLS303 POLS304 POLS305 POLS306	DSE DSE SEC SEC GE GE
Sanskrit	1. <u>व्यक्तिगत विकास का भारतीय दृष्टिकोण</u> 2. <u>साहित्यिक समालोचना</u> 3. <u>पातञ्जल योगसूत्र</u> 4. <u>भाषा विज्ञान के मूलभूत सिद्धान्त</u> 5. <u>भारतीय रंगशाला</u> 6. <u>भारतीय वास्तुशास्त्र</u>	SKT-DSE- 301 SKT-DSE- 302 SKT-DSE- 303 SKT-DSE- 304 SKT-AEEC/SEC- 305 SKT-AEEC/SEC- 306	DSE DSE GE GE SEC SEC
Sociology	1. Social Demography 2. Theory and Practice of Development 3. Marriage, family & Kinship 4. Social Stratification 5. Economy and Society	SOCL-A-301 SOCL-A-302 SOCL-A-304 SOCL-A-305 SOCL-A-308	SEC SEC DSE DSE GE

* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective

1. Eligibility for Admission in B.A. 1st/B.Sc. 1st/B.Com. 1st Year

Academic Qualification: A student must pass in the senior secondary (+2) Examination conducted by the H.P. Board of School Education, C.B.S.E. or an examination accepted as equivalent by HP University:

- Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. 1st Year.
- Provided that candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. 1st Year.
- Provided that the candidates who have passed the qualifying examination with Arts, Stream shall be given preference in admission to B.A. 1st Year

NOTE: Modification in CBCS is subject to change as per Government Notification and University Guidelines, if any amendment is made by Government/HPU in the near future that shall be implemented.

2. Eligibility for the Degree:

- 2.1. A regular candidate shall have to undergo the prescribed courses of study in a college affiliated to the H.P. University for a period of not less than three academic year (and not more than five academic years) passed the examination and fulfilled such conditions as have been prescribed therefore.
- 2.2. There shall be no private or other category of students. The student shall be eligible for degree either through regular mode or through distance education mode only.
- 2.3. For the degree (B.A./B.Sc./B.Com.), the student will have to earn minimum of 132 successful credits hours of course work for over a minimum of three and maximum of five years from the date of admission.

3. Choosing Programme study courses:

- 3.1. At the time of admission, each student will identify a Core (main) subject in which he/she will concentrate and Core-II (allied) elective subject which he/she would choose to study.
- 3.2. Core subject once identified would not be changed unless the student quits a programme and joins a new programme.
- 3.3. In these subjects the student will be required to accumulate a certain minimum number of credits in order to qualify for the UG degree.
- 3.4. The degree of the student will be awarded as B.A., B.Sc., and B.Com. on the basis of the faculty.

4. Academic Programme:

- 4.1 B . A . (Arts, Humanities, Languages)
 - 4.1.1. Language group: English, Hindi, and Sanskrit
 - 4.1.2. Social Science/Humanities group: Economics, Political Science, Sociology, History, Geography, Public Administration, Mathematics and Music.
- 1.1 Science group: Physics, Chemistry, Mathematics, Botany and Zoology.
- 1.2 B.Com.: (Commerce).

BACHELOR OF VOCATION (B.Voc.)

UGC Approved 3-Year Regular Degree Programme COURSE OF STUDY

The college offers the following two 'NSQF' (National Skill Qualification Framework) UGC approved 3 - year regular degree programmes under semester system for vocational studies as mentioned below :-

- * **B.Voc. in Retail Management**
- * **B.Voc. in Hospitality & Tourism**

ABOUT THE BACHELOR OF VOCATION (B.Voc.) DEGREE PROGRAMME

The University Grants Commission (UGC) has launched an employment oriented scheme on skill development based higher education as a part of College / University education, leading to Bachelor of Vocation (B.Voc.) degree with multiple entry and exit at different levels viz. Diploma / Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience.

OBJECTIVES :-

- * To provide multiple entry and exit options at various levels through program design in confirmation to the skill eco system.
- * To create requisite job role specific skilled manpower for industry at various NSQF levels as per NOS's (National Occupational Standards).
- * To empower the youth leading to employment and income generating opportunities.
- * To provide judicious mix of skills relating to a profession and appropriate content of general education.

COURSE STRUCTURE

B.Voc. programme is designed with the provision for multiple exit levels. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or Advanced Diploma level courses leading to B.Voc. degree.

Following table provides a snapshot of the various certificates and their duration :-

NSQF Level	Skill Component Credits	General Education Credits	Total Credits for Award	Normal Duration	Exit Points / Awards
4	18	12	30	One Sem.	Certificate
5	36	24	60	Two sem.	Diploma
6	72	48	120	Four Sem.	Advanced Diploma
7	108	72	180	Six Sem.	B.Voc. Degree

Multiple Entry and Exit Options :-

- * After the completion of Semester I, the candidate will get a Certificate, and she / he may go for a job or continue studying.
- * The candidate may rejoin Semester II. After the completion of Semester II, and the candidate will get a Diploma, and she / he may go for a job or continue studying.
- * The candidate may rejoin Semester III. After the completion of Semester III and IV, the candidate will get an Advanced Diploma, and she/he may go for a job or continue studying.
- * **The candidate may rejoin Semester V. After the completion of Semester V and VI, the candidate will be awarded a B.Voc. Degree, and she / he may go for a job or become an entrepreneur or continue studying for the M.Voc. Degree (NSQF Level 8 onwards) and can register for Ph.D. Degree (NSQF Level 10) after it in Vocational studies, or they can take admission in any other**

masters programme after completion of required Bridge course, or appear in any competitive exams conducted by State Public Service Commission and Union Public Service Commission.

Internship Programme :-

- * Internship for 6 weeks after the completion of each year is an integral / essential component of B.Voc.Degree.
- * The Internship shall also carry credits to be added in the final evaluation of skill components.
- * **HPKVN (Himachal Pradesh Kaushal Vikas Nigam)** is fully sponsoring the internship apart from facilitating the skill component (60%) of this programme along with courseware for whole of the programme.
- * Candidates enrolled for this programme are entitled for '**Kaushal Vikas Bhatta**' as per state government policy.

RETAIL MANAGEMENT			
NSQF Level	Semester	Job Role	Training Hours
4	I	Sales Associate	585
5	II	Team Leader	585
6	III & IV	Departmental Manager	1170
7	V & VI	Store Manager	1245

HOSPITALITY & TOURISM			
NSQF Level	Semester	Job Role	Training Hours
4	I	Front Office Associate	585
5	II	Front Office Executive	585
6	III & IV	Guest Relation Manager	1170
7	V & VI	Duty Manager	1245

JOB OPPORTUNITIES

RETAIL MANAGEMENT

After the completion of the first semester, the student will get a "Sales Associate" Certificate in the Retail Management sector from Retailers Association's Skill Council of India (RASCI) & Himachal Pradesh University. The candidate may work as a certified resource in any retail-related industry.

After the completion of the second semester, the student will get a combined "Team Leader" Diploma in Retail Management sector from Retailers Association's Skill Council of India (RASCI) and Himachal Pradesh University. The candidate may get an opportunity to work in any retail-related industry.

- * After the completion of the second year, the student will get a combined "Departmental Manager" Advanced Diploma in the Retail Management sector from Retailers Association's Skill Council of India (RASCI) and Himachal Pradesh University. The candidate may work as a skilled resource in the related field as well as explore opportunities to become an entrepreneur.
- * After the completion of the third year, the student will get a Degree Certificate from the Himachal Pradesh University. The candidate may become a "Store manager" in retail-related industries as well as explore opportunities to become an entrepreneur.

HOSPITALITY & TOURISM

After the completion of the first semester, the student will get a "Front office Associate" Certificate in the Hospitality & Tourism sector from Tourism and Hospitality Skill Council (THSC) & Himachal Pradesh University. The candidate may work as a certified resource in any hospitality and tourism - related industry.

After the completion of the second semester, the student will get a combined "Front Office Executive" the Diploma in the Hospitality & Tourism sector from Tourism and Hospitality Skill Council (THSC) and Himachal Pradesh University. The candidate may get an opportunity to work in any Hospitality & Tourism related industry.

- * After the completion of the second year, the candidate will get a combined "Guest Relations Manager" Advanced Diploma in the Hospitality & Tourism sector from Tourism & Hospitality Skill Council (THSC) and Himachal Pradesh University. The candidate may work as a skilled resource in the related field as well as explore opportunities to become an entrepreneur.
- * After the completion of the third year, the student will get a Degree Certificate from the Himachal Pradesh University. The candidate may become a "Duty Manager" in Hospitality & Tourism related industries as well as explore opportunities to become an entrepreneur.

ELIGIBILITY CONDITIONS:

- * Admission to the B.Voc. programme will be as per the rules and regulations of the Himachal Pradesh University.
- * The eligibility criteria for admission to the B.Voc. degree programme shall be 10+2 in all streams from a recognized board; 10+2 examination or an examination equivalent thereof from a Board / University established by law in India with English as a compulsory subject with 45% marks in aggregate, OR any examination of a University / Board / College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor / Equivalence Committee on its own, OR on the recommendation of Association of India Universities with 45% marks OR as per eligibility norms of the college for admission to undergraduate courses in case of center of excellence.
- * **Vocational subjects under NSQF will be given weightage, equivalent to any other general education subject while considering admission to students to the undergraduate course as per reference no. DDNo. 1-52/2013 (CC/NSQF) dated 30-04-14 of UGC.**

- * **Maximum age limit for admission to B.Voc courses is 23 years for general category, 25 years for SC/ST category and 25 years for girl candidates, as on July 1 of the admission year. The Vice - Chancellor may permit age relaxation as per norms.**
- * Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government.
- * Students belonging to SC/ST category shall be given a 5% relaxation in marks for admission purpose, i.e. they would require a minimum of 40% marks in aggregate at 10+2 level.
- * **Compartment students shall not be allowed admission in the B.Voc. programmes.**
- * A candidate cannot pursue two full time undergraduate courses simultaneously.
- * The University reserves the right to cancel any admission at any stage.
- * In matters relating to undergraduate admissions, the decision of the Admission Committee / Vice - Chancellor, Himachal Pradesh University, Shimla, shall be final.
- * All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh jurisdiction only.

MODE OF SELECTION :-

- * Admission to the B.Voc. Programme in Retail management and Hospitality & Tourism (Semester - I) shall be done purely on the merit in the qualifying examination (10+2 etc.)
- * There are three categories of candidates who shall be given admission in Semester - I of the skill based courses under NSQF.

Category 1 : Students who have already acquired NSQF certification Level in a particular Industry sector may opt for a admission in the skill-based courses under NSQF.

Category 2 : Students who have acquired NSQF certification Level 4, but may like to change their trade and may enter into skill-based courses in a different trade.

Category 3 : Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

NOTE :-

Regarding selection of students for B.Voc. programme, 10% extra weightage shall be given to Category - 1; 5%extra weightage shall be given to Category - 2 in 10+2 examination. Final list of students shall be finalized on merit.

MEDIUM OF INSTRUCTIONS

- * The course content of the B.Voc. programme will be taught in English.

Facilities for Students

Scholarships/Stipends/Awards

The college offers various scholarships and awards to students regulated by detailed rules available in the college office. Application for these scholarships/stipends should be submitted to the college after the recommendation of the tutor.

The college offers following scholarships/stipends/awards:

- i. Post Metric Scholarship Scheme for SC/ST/OBC/Minority/EWS.
- ii. Government of India Scholarships for the Handicapped.
- iii. District soldier Board Scholarship.
- iv. Scholarship for awards of freedom Fighters.
- v. Merit holders of University Examination.
- vi. Kalpana Chawla Chhatravriti Yojana.
- vii. Minority Community Scholarship.
- viii. Inspire Scholarship (Only Science girls)

Note: Application for Scholarships will be notified on notice board as per H.P. Govt.

Leave Rules

- i. Student can avail leave with prior permission after properly applying for leave on prescribed leave form.
- ii. A tutor can recommend leave upto 3 days. A student must get application signed by senior tutor for leave upto 7 days.
- iii. Leave during house examination will be sanctioned by the Principal on the recommendation of the senior tutor.

Library

The library of an institution is a reflection of its intellectual worth. The college has rich library having a collection of **6016** books along with a **reading room**. To keep the students abreast with current affairs library subscribes to **11** magazines and **6** newspapers. Reference books are not issued. Ordinary two books are issued at a time for 14 days and the librarian has right to recall the books. *Delay in returning the books will invite fine @ Rs. 01/- per day per book upto seven days and Rs. 05/- per day / book thereafter.* In case of loss of books, the students will have to either replace the book or pay fine in addition to present price of the book. The books will be issued only to I/Card Holders.

Identity Card

Every student will be issued an Identity Card after verification by the concerned major subject teacher. It is mandatory for every student to have his/her Identity Card with him/her failing which entry to college premises is prohibited/not allowed. It is obligatory for every student to produce the Identity Card whenever demanded by the college authorities. In the event of loss of Identity Card, students are advised to get Duplicate Card issued immediately on payment of Rs. 20/- as fine, **subject to production of copy of FIR regarding loss of I/Card.**

Co-Curricular activities in the college

Eco-Club “BASODAN”

Environment is indispensable for any living organism and it is a sole responsibility only for human being to save and preserve it for future generation. Therefore, Eco-Club “BASODAN” sanctioned by the State Science and Technology Department, H.P., is working in the college to encourage activities like afforestation, sanitation, environment sustainability, conservation, garbage disposal etc. Students participate and create awareness through various activities like poster making and awareness campaigns etc.

Natioal Cadet Corps (NCC)

The college has a unit of NCC. The officer commanding 2 HP Coy NCC, Dalhousie Cant. has sanctioned one NCC platoon to the college. NCC cadets will be selected by the PI Staff of 2 HP (I) Coy NCC, Dalhousie Cant. as per the directions of HP (I) Coy NCC, Dalhousie Cant.. The cadets participate in the various camps, Independence and Republic Day Parades etc.

National Service Scheme (NSS)

The national Service Scheme currently comprises of 100 volunteers. The enrolment is made by Programme Officer on the basis of selection. In every academic session our students participate in number of social programmes organised in the college and outside the college.

Red Ribbon Club

In order to raise awareness level regarding the dreaded HIV/AIDS, blood donation, drug abuse and other related issues, the college has framed Red Ribbon Club.

Rovers & Rangers Units

The Bharat Scouts and Guides is a registered society under Societies Registration Act. It is a voluntary, non-political and secular organization. It is largest youth movement. The college has two units of this organization. The objective of the units is to create, in each student, the qualities of personal dignity, poise, graciousness and social maturity.

SVEEP

Govt of India has started a special programme to enhance the voter awareness and knowledge about election system of our country and register new voter in the voter list, to update address, photo and other credentials. This programme is called Systematic Voter's Education and Electoral Participation and under SVEEP programme our college has also created a SVEEP Club to achieve above mentioned aims.

Disaster Management Cell

Disaster Management Cell is also created in our college to aware and train students about different types of disasters. In each academic session students participate in different awareness, training and mock-drill programmes.

Career Guidance & Counselling Cell

After passing a secondary school, a student reaches at the threshold of career development. So, a career guidance and counselling cell has been established in the college to provide the guidance and proper counselling to the students regarding their future prospects and career, vitally taking their qualification and interest into account. Information related to job avenues is also displayed on the notice board from time to time. There is separate notice board for admission and job alerts.

Sports Activities

The college provides facilities to those students who wish to make their mark in sports. College sends teams for various University Championships like Athletics, Volleyball, Table Tennis, Badminton, Kabaddi, Basketball and Weight lifting (M/W). No student can play for an outside team without the written permission of the Principal. Annual Athletic Meet of the college is also another opportunity for the students to show their calibre and excellence in Athletics and Sports.

Cultural Activities

As we know that in our country there is a diversity of culture and perpetually needs to be grown and develop. Thus, the institution also provides a platform to students to show their talent through various cultural activities at H.P.U. Youth Festival, Inter College and Intra College

Competition. They get a chance to participate in Debate, declamation, poetic recitation, elocution, quiz, drama, skit, mime, group dance, light vocal etc.

Annual Prize Distribution Function

Annual prize distribution function will be held during even semester (II/V). Prizes will be awarded to those students who show excellence in the field of Academic, Sports, Cultural, NSS Rovers and Rangers NCC Red Ribbon Club and other activities on the basis of rules framed for prizes.

College Magazine

College is a platform for creative buds to recognize their talent and to provide them a forum for the manifestation of their creativity. The College publishes annually its magazine named “Himnoor”. The magazine has six sections. Each section is edited by the member of the staff and is assisted by a student editor. Interested students can approach the Editorial Staff for any guidance in this regard, so that their original thoughts and creativity can be presented in the right section of college magazine.

Tutorial Groups

Every student is assigned as tutorial group which normally consisted of 40-50 students. Each group is guided by a member of the faculty who is their tutor. The students have to seek advice of their tutor for all problems. They have to get their identity card signed by the concerned tutor/senior tutor. Identity cards must be complete in all respects within 15 days after admission.

Important Note: *Prior permission of parents and concerned subject teacher is required for participating in any outdoor activity, H.P.U. Youth Festival and Inter College competitions.*

PTA

The PTA is a formal organization to strengthen the role of parents in the institution for the betterment of their wards and also to protect their interests. Parents of students contribute towards PTA fund at the time of admission.

Educational Tours

1. Educational tours are also arranged for students during the winter vacation. The routes will be recommended by the concerned committee and approved by the Principal.
2. For each tour, Teacher in-charge fixes itinerary (A plan of journey) with other members of the committee.
3. The college provides limited financial support as permitted under rules.
4. Students will have to produce written permission from their parents for joining such tours.

Code of Conduct / Discipline

Every student is required to maintain discipline and observe code of discipline in or outside college campus. The following is the code of discipline for the students of this college. Any act to indiscipline will invite disciplinary action against the delinquents.

- i) Each student is required to possess his/her valid identity card and show it to the college authorities on demand. The students without identity cards may be asked to leave the college campus. Habitual offenders will be fined and strictly dealt with.
- ii) Ragging of any kind is legally banned. Any student found indulged in ragging will be prosecuted and expelled from the college.
- iii) **Mobile phones are not allowed in the college campus at all.**
- iv) The use of intoxicants including smoking, drinking, chewing tobacco, pan masala and drugs are totally banned in the college. Any infringement of the ban will invite disciplinary action in the form of fine, suspension and rustication from the college.
- v) **Bringing outsiders to the college campus by student will be considered as the violation of the code of conduct, leading disciplinary action as may be deemed fit by the Disciplinary Committee. However the Parents/Guardian of a student may meet their wards with the permission of the Principal.**
- vi) Writing slogans on the walls, sticking bills of student's organization in the College Campus, putting private notice on the Notice Board without permission, writing obscene remarks on the black boards, walls or furniture of the college is strictly prohibited. Any student found indulging in these activities will be fined, suspended or expelled from the college.
- vii) The code of discipline requires security and maintenance of the college property by the students. Any one causing damage to the college property, its furniture, electric/tubes etc. will be required to pay for the damages caused as well as the special fine can also be imposed.
- viii) Rioting, slogan shouting, eve-teasing, misbehavior with fellow students, teachers & non-teaching staff are considered serious act of indiscipline. The delinquents are liable to disciplinary action.
- ix) Any other act which is considered unbecoming of students by the Discipline committee will be treated as violation of code of conduct and disciplinary action will be taken against such students.
- x) Aimlessly loitering in the verandas/corridors in free period, sitting on the railing in front of the class rooms / Library area, attempts to disturb classes are viewed seriously. Any violation will entail disciplinary action.
- xi) Students are not allowed to take any chair/bench out of the class rooms for sitting in the verandas without permission of the college authorities.

Government Guidelines regarding the prevention measures for COVID-19.

Protect yourself and others

Students are required to follow these Do's and Don'ts

Do's

- i) Wash your hands with soap and water frequently or use alcohol based hand rub. Wash hands even if they appear to be clean.
- ii) Wear a mask while you are in the campus.
- iii) Cover your nose and mouth with hankerchief/tissue paper while sneezing and coughing.
- iv) Throw used tissue napkins into closed bins immediately after use.
- v) See a doctor if you feel unwell (fever, difficult breathing and cough). While visiting a doctor, wear a mask to cover your mouth and nose.

Don'ts

- i) Don't have a close contact with anyone, if you are experiencing cough and fever.
- ii) Don't touch your eyes, nose and mouth.
- iii) Don't spit in the campus/public places.

If you have signs/symptoms or Covid-19 infection

Please call state helpline number 1070

Avoid participating in large gatherings in the college.

Dear Parents,

Your co-operation would enable us to take better care of your ward.

- A student must produce original certificate at the time of admission.

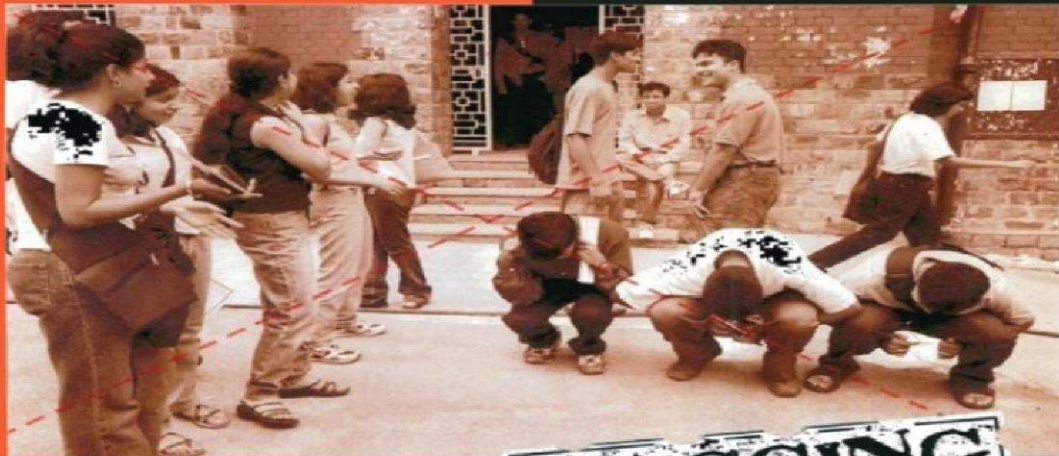
- Student must always possess identity card in the college campus & on demand, it has to be shown to the college authority.
- Entry in the college campus will be on identity card basis.
- *The student must follow the guidelines on COVID-19 issued by the Government from time to time.*
- Bringing unwanted and unauthorized persons in the campus is strictly prohibited.
- Pasting any kind of poster/bill/Notice on the campus wall without the permission of the principal is strictly prohibited.



➤ Cell phones are strictly prohibited in the college campus. Defaulters are liable to be punished.



DON'T RAG, JUST INTERACT



Visit UGC website i.e.
www.ugc.ac.in &
www.antiragging.in to
see UGC Anti Ragging
Regulations

Are you being ragged ?

Immediately call UGC Anti Ragging Helpline
1800-180-5522 (24X7 Toll Free)
Or send an e-mail to helpline@antiragging.in

Issued in public interest by:
Ministry of Human Resource Development
Department of Higher Education
Government of India



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DEPARTMENT OF HIGHER EDUCATION
MINISTRY OF HUMAN RESOURCE DEVELOPMENT
GOVERNMENT OF INDIA

RAGGING IN ANY FORM IS PUNISHABLE

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**ANTI
RAGGING**

App

Join hands to make your campus ragging free



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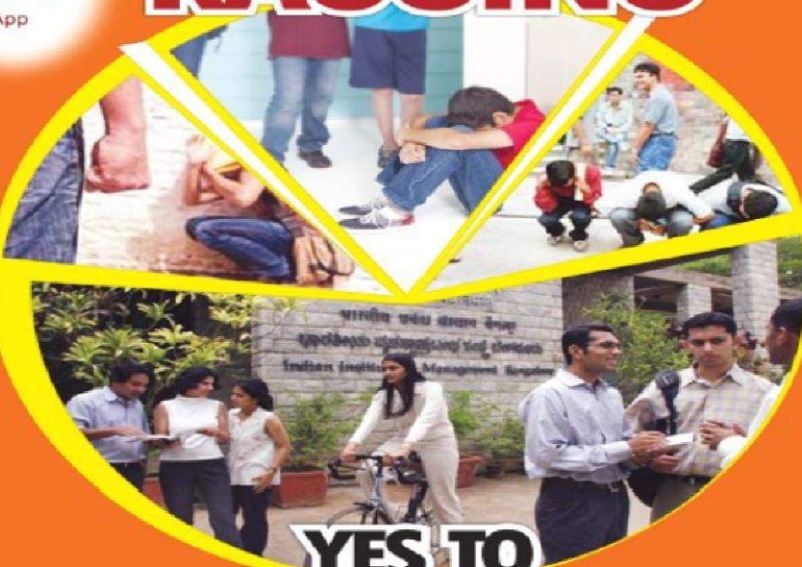
*Government Arya Degree College Nurpur building and its campus is
always under electronic surveillance (CCTV Cameras)*

Anti- Ragging Committee Mobile Numbers

1. Dr. Aruna Sharma (Principal)- 9418041240
2. Dr. Neera Rashmi- 9418355400
3. Dr. Diljeet Singh - 8627951997
4. Dr. Anil Kumar - 9418485137
5. Dr. Suresh Chaudhary- 7018046112

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SAY NO TO RAGGING



YES TO JOYFUL CAMPUS

What is Ragging? Any Act Resulting in:

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force

A STUDENT INDULGING IN RAGGING CAN BE:

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing Scholarship/Fellowship and other benefits.
- Debarring from appearing in any test/ examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament or youth festival etc.
- Collective punishment : when the persons committing or abetting the crime of ragging are not identified the institution shall resort to collective punishment as a deterrent to ensure community pressure on potential ragger.



Immediately call
UGC Anti-Ragging Helpline
1800-180-5522 (24X7 toll free)
or send an e-mail to helpline@antiragging.in



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Printed at UGC Office, New Delhi, India.

Ragging is a highly punishable offence. There will be „zero tolerance“ by the administration on the issue. Any student found involved will be dealt as per the law/ directions given by the hon'ble Supreme Court.